



## JOB DESCRIPTION

<b>Post Title</b>	Classroom Teacher
<b>Salary Scale / Grade</b>	MPR/UPR
<b>Reporting to</b>	Curriculum Leader

### Job Purpose:

To facilitate, implement and deliver a learning experience which provides students with the opportunity to achieve their full potential.

### Key Accountabilities:

#### General Duties

- Support the education and welfare of students in accordance with national conditions of service, Teachers' Standards, the national curriculum, and the vision, aims, objectives, schemes of work and policies of the Governing Board.
- To share and support the school's responsibility for the well-being, progress and discipline of all students.
- Support the personal and social development of each student.
- Instil high aspirations, attainment, and standards of behaviour. Keep up to date with developments in subject area, new resources, methods and national priorities.
- Participate in departmental meetings, parents' evenings, open evenings, and whole school training events.
- Liaise and network with other professionals, parents, and carers, both informally and formally.

#### Teaching

- Plan and prepare lessons in line with the Departmental / Faculty Schemes of Work.
- To take part in arrangements for the monitoring of homework and marking.
- To take part in arrangements relating to work scrutiny and moderation.
- To provide regular extended response practice for students.
- Contribute to and deliver individual education plans for students with learning difficulties.
- Adopt methodologies appropriate to lesson content, to meet the individual educational needs of each student.
- Ensure compliance with all school policies, developed in relation to Behaviour for Learning, assessment, marking, homework, rewards and reporting.
- Monitor and provide feedback on the work of students and ensure intervention strategies are put in place to ensure each student achieves his/her potential.
- Manage classroom resources effectively.
- Maintain good order and discipline among the students, applying appropriate and effective measures in cases of misbehaviour.

- Safeguard the health and safety of students, both when on school premises and when engaged in authorised activities elsewhere.

#### Professional Development

- Participate in the School's Performance Management Programme for teachers and undertake associated training.
- Share classroom practice, including observation of lessons, to improve practice within the school

#### Pastoral

- If required, be the form tutor of an assigned tutor group and undertake associated duties.
- Carry out a share of supervisory duties in accordance with published rotas.

#### **Other responsibilities:**

- To follow and support school policies reflecting the school's commitment to high achievement and effective teaching and learning.
- To contribute to the maintenance of the school's ethos by expecting high standards from all students in both lessons and social times, modelling these high standards personally.
- To ensure all duties and responsibilities are discharged in accordance with the school's health and safety at work policy.
- To promote and safeguard the welfare of children and young people you are responsible for or encounter.
- To undertake any other reasonable tasks as directed by the Executive Headteacher / Head of School.

#### **Review:**

This job description is subject to annual review and / or change at other times in response to identified needs. It is expected that the post holder will undertake additional duties, as required, and in agreement with their line manager, to operate in a flexible environment.

## **PERSON SPECIFICATION**

### **Qualifications and Training**

- Honours degree in a relevant subject
- Qualified Teacher Status
- Recent and relevant professional development

### **Experience**

- Experience of successful secondary teaching or teaching placements
- Experience of teaching across the full ability range
- Experience of effectively securing progress for students

### **Knowledge and Understanding**

- Understanding of key safeguarding principles
- Strong working knowledge of the National Curriculum and assessment requirements, including how to support students in achieving higher levels
- Subject knowledge appropriate for delivering exam board specifications effectively
- Flexible approach to teaching and the ability to employ a variety of teaching styles
- Confident use of ICT to enhance learning, improve outcomes and raise standards
- Ability to generate innovative ideas to enhance delivery, engagement and enjoyment of the subject
- Ability to use data to inform decision-making

### **Skills and Abilities**

- Strong interpersonal, verbal and written communication skills with both adults and students
- Good level of competence in ICT, including Google Docs
- Ability to work flexibly and use initiative to meet objectives
- Strong organisational skills, with the ability to prioritise and manage workload under pressure
- Ability to self-manage and work independently
- Ability to translate theory into effective classroom practice
- Highly effective classroom practitioner
- Ability to identify personal training needs
- Ability to build positive relationships with disaffected learners
- Understanding of issues affecting students with challenging behaviours
- Ability to use Arbor (or willingness to train)

### **Personal Qualities and Attitudes**

- Ability to maintain high-quality professional relationships with all colleagues and students
- Discreet, professional manner with a commitment to maintaining confidentiality
- Calm, approachable and solution-focused
- Conscientious, positive and resilient
- Willingness to engage in further training and development opportunities
- Strong commitment to young people and enabling the highest possible outcomes
- Enthusiastic, motivated and committed to equal opportunities and inclusion